



**KANSAS  
REALTORS®**

STRONGER TOGETHER

## **APPLICATION FOR KANSAS REALTORS® NAR DIRECTOR**

### **PART A. SUMMARY AND RATIONALE FOR APPLICATION AND SCREENING PROCESS**

Under Article VIII, Section 2 of the Kansas REALTORS (KR) Bylaws, NAR Directors appointed by the State Association are allocated pursuant to the following formula: the number of primary members in the state association as of July 31<sup>st</sup> of the year prior to service divided by the number of primary members in the National Association of REALTORS® as of the same date multiplied by 261. One NAR Director who is a primary member in a local association with 500-1,999 members as of July 31<sup>st</sup> of the year prior to service will be appointed by the state association. One NAR Director who is a primary member in a local association with 499 members or less as of July 31<sup>st</sup> of the year prior to service will be appointed by the state association. Appointed Directors will serve a term of up to three years.

Members interested in the position of NATIONAL ASSOCIATION OF REALTORS® (NAR) Director must submit a completed application to the KR Chief Executive Officer no later than August 15<sup>th</sup> prior to the year in which the term begins. Members completing an NAR Director application are required to satisfy the following qualifications: 1) a statement describing their involvement in real estate, why they are seeking a position on the NAR Board of Directors and what they believe they contribute in that role; 2) commitment to support the mission, priorities and core values of NAR and 3) acknowledgement they will fulfill all duties and responsibilities of the role including but not limited to preparing for, attending and participating in meetings and abiding by NAR policies and procedures.

Return completed application to KR Chief Executive Officer, by email at [volunteer@kansasrealtor.com](mailto:volunteer@kansasrealtor.com) or by mail to the following address:

Kansas REALTORS®  
c/o Chief Executive Officer  
534 S Kansas Ave, Ste 1229  
Topeka, KS 66603

### **PART B. APPLICANT'S PERSONAL INFORMATION**

\_\_\_\_\_  
APPLICANT NAME

\_\_\_\_\_  
APPLICANT MI IDENTIFICATION NUMBER

\_\_\_\_\_  
APPLICANT'S MOBILE PHONE NUMBER

\_\_\_\_\_  
APPLICANT'S PREFERRED EMAIL

**PART C. APPLICANT'S BUSINESS AND LICENSURE INFORMATION**

\_\_\_\_\_  
APPLICANT'S REAL ESTATE COMPANY NAME

\_\_\_\_\_  
APPLICANT'S POSITION TITLE IN THE COMPANY

\_\_\_\_\_  
BEGINNING DATE WITH CURRENT COMPANY

\_\_\_\_\_  
NAME OF COMPANY'S SUPERVISING BROKER

\_\_\_\_\_  
APPLICANT'S KS REAL ESTATE LICENSE NUMBER

\_\_\_\_\_  
DATE OF REAL ESTATE LICENSE ISSUANCE

**PART D. INVOLVEMENT**

**Provide a statement describing your involvement in real estate.**

**Describe why you are seeking this position and what you believe you can contribute to this role.**

**PART E. ENDORSEMENT BY MEMBER BOARD OR COUNCIL**

It is recommended each applicant secure an endorsement for the position by at least one KR Member Board/Association or Member Council. Please provide the name of the endorsing Member Board or Council below and attach a copy of the endorsement letter to this application.

\_\_\_\_\_  
NAME OF ENDORSING  
MEMBER BOARD/ASSOCIATION

\_\_\_\_\_  
NAME OF APPLICANT'S PRIMARY  
BOARD/ASSOCIATION

**PART F. QUALIFICATIONS**

- I am a REALTOR® in good standing, actively engaged in the business of real estate.  YES  NO
- I have served in some capacity within NAR governance, a state or local association, or NAR Institute, Society, or Council.  YES  NO
- I commit to supporting the mission, priorities, and core values of NAR.  YES  NO
- I commit to fulfilling all the duties and responsibilities of the role and will abide by NAR Policies.  YES  NO
- I am willing to satisfy the expectation of my role as an NAR Director.  YES  NO

NAR Director Performance Expectations:

- Execute the NAR Volunteer Service Agreement that includes Director duties, responsibilities, and performance expectations.
- Complete an annual orientation and NAR fiduciary refresher module.
- Complete the required DEI Training courses (At Home with Diversity, Bias Override, and Fairhaven).
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- Demonstrate leadership and communication skills as well as proficient use of technology and social media.
- Review all materials prior to each meeting and fully participate in each meeting from beginning to end.
- Forfeit their Director position when they miss two consecutive Board meetings unless the Board of Directors, upon receipt of a written explanation for such absence satisfactory to it, waives this provision.
- Resign or be removed from the Board in the event of a violation of fiduciary obligation to NAR or a violation of the NAR conflict of interest or harassment policies.

By my signature below, I acknowledge that I am ready, willing, and able to accept the requirements and responsibilities to serve as a NAR Director.

\_\_\_\_\_  
APPLICANT SIGNATURE

\_\_\_\_\_  
DATE