



## APPLICATION FOR KAR ELECTED DIRECTOR

### PART A. SUMMARY AND RATIONALE FOR APPLICATION AND SCREENING PROCESS

The Kansas Association of REALTORS® (KAR) is one of the largest and most prominent trade associations in the state. Serving as one of its elected directors is a privilege and the KAR Board of Directors has established qualifications for candidates seeking the position of Elected Director.

Under Article V, Section 2 of the KAR Bylaws, any member seeking to become a candidate for the position of Elected Director must file an application for candidacy with the Credentials Committee at least 60 days prior to the Annual Conference Meeting of the year which precedes the year in which the election will take place. The Credentials Committee shall evaluate each completed application and determine whether each interested candidate meets the qualifications established by the KAR Board of Directors.

Each potential candidate must return the completed application to the KAR Chief Executive Officer, by email or by mail to the following address:

**Chief Executive Officer  
Kansas Association of REALTORS®  
534 S Kansas Ave  
Topeka, KS 66603  
volunteer@kansasrealtor.com**

### PART B. APPLICANT'S PERSONAL INFORMATION

\_\_\_\_\_  
APPLICANT NAME

\_\_\_\_\_  
APPLICANT NRDS IDENTIFICATION NUMBER

\_\_\_\_\_  
APPLICANT'S MOBILE PHONE NUMBER

\_\_\_\_\_  
APPLICANT'S PREFERRED EMAIL ADDRESS

APPLICANT'S PERSONAL MAILING ADDRESS:

**PART C. APPLICANT'S BUSINESS AND LICENSURE INFORMATION**

\_\_\_\_\_  
APPLICANT'S REAL ESTATE COMPANY NAME

\_\_\_\_\_  
APPLICANT'S POSITION TITLE IN THE COMPANY

\_\_\_\_\_  
BEGINNING DATE WITH CURRENT COMPANY

\_\_\_\_\_  
NAME OF COMPANY'S SUPERVISING BROKER

\_\_\_\_\_  
APPLICANT'S KS REAL ESTATE LICENSE NUMBER

\_\_\_\_\_  
DATE OF REAL ESTATE LICENSE ISSUANCE

**PART D. APPLICANT'S ASSOCIATION ACTIVITIES AND INVOLVEMENT**

As part of the qualifications for the position of Elected Director, each applicant must demonstrate current and past service to the association with a minimum of FIVE of the following capacities:

- |   |                              |                             |
|---|------------------------------|-----------------------------|
| 1. Director on the KAR Board of Directors?                                      | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. KAR Zone Vice President?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Member of the KAR Budget and Finance Committee?                              | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Member of the KAR Executive Committee?                                       | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Member of the KAR Vision Team; KAR Strat2020; VT23 Strategic Thinking Team?  | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Member of any other KAR committee, Task Force or Forum?                      | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 7. Chair or Vice Chair of any KAR committee?                                    | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. Director on the NAR Board of Directors?                                      | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 9. Chair or Vice Chair of any NAR Committee or volunteer group?                 | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 10. Appointed and served at least one year on any NAR Committee?                | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 11. President or Officer of a Local REALTOR® Association?                       | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 12. Director of a Local REALTOR® Association?                                   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 13. Chair or Vice Chair of a Local REALTOR® Association Committee?              | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 14. Member of any Local REALTOR® Association Committee, Task Force or Forum?    | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 15. Officer of a national affiliated organization (CCIM, CRS, IREM, RLI, etc.)? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 16. Demonstrated substantial support for the REALTORS® PAC (RPAC)?*             | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 17. Graduate of the KAR Right Track Leadership Program?                         | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 18. Attended 3 out of the last 5 KAR Annual Conferences?                        | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 19. Attended 3 out of the last 5 Winter Advocacy Conferences?                   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

If you answered "YES" to any of the questions above, please provide a brief description to include approximate years of service; RPAC contribution level; etc. for each item in the space below:

\*Answering "yes" to #16 indicates you have exhibited a strong past support of Kansas RPAC which would be at a level of at least \$500 per year for the last two years or major investor (\$1,000) at the time of application.

## **PART E. ENDORSEMENT BY MEMBER BOARD OR ASSOCIATION**

As part of the qualifications for the position of Elected Director, each applicant must be endorsed for the position by at least one KAR Member Board or Association. Please provide the name of the endorsing Member Board or Association below and attach a copy of the endorsement letter to this application.

NAME OF ENDORSING MEMBER BOARD/ASSOCIATION

NAME OF APPLICANT'S PRIMARY BOARD/ASSOCIATION

## **PART F. QUESTIONS ON CRIMINAL, FINANCIAL, LEGAL AND LICENSURE HISTORY**

As part of the qualifications for the office of First Vice President/Treasurer, each applicant must demonstrate an ability to advance the agenda of the association and a capacity to represent the members' best interests and avoid personal conflicts that would reduce the ability of the candidate to serve the members' interests. Please answer the following questions regarding your criminal, financial, legal and licensure history:

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| 1. Have you had a personal bankruptcy within the last seven years?                             | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Has a foreclosure been filed against any property owned by you within the last seven years? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Are you currently delinquent on the filing or payment of any local, state or federal taxes? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Are you the subject of any pending civil litigation or civil judgments?                     | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Has your real estate license ever been suspended or revoked for disciplinary reasons?       | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Have you ever been disciplined for a violation of the REALTOR® Code of Ethics?              | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 7. Have you ever been convicted of any felony offense?   | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. Do you have any outstanding warrants or anticipate any warrants for your arrest?            | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

If you answered "YES" to any of the questions above, please provide a detailed explanation and date describing each incident in the space below:

If elected, I agree to adhere to and abide by the following requirements and stipulations:

- To faithfully execute the responsibilities of a Director of the State Association;
- To uphold the Bylaws of the State Association and the National Association of REALTORS®;
- To serve as an example of the Code of Ethics of the National Association of REALTORS® in all of my actions, both as a Director and a REALTOR®;
- To not disclose any confidential or sensitive information that I may learn as a Director of the State Association to non-Directors, except to the extent that such disclosure is required by law or authorized by the Board of Directors of the State Association;
- To abide by the State Association's Code of Conduct and the Ownership Disclosure and Conflict of Interest policies, which I have read and understand;
- To seek the opinions of the members of my Member Board or Association on major issues facing the State Association and the real estate industry in general and to convey non-confidential information concerning the actions and decisions of the State Association to my Member Board or Association;
- To represent the welfare of the entire membership of the State Association in the decisions and activities of the State Association, fully understanding that the role of the Director requires that I serve all the members of the State Association, that I represent the members in the decisions and activities I undertake and that my responsibility is always to place the interests of the membership above my personal considerations;
- To fulfill my fiduciary duty to the State Association and to avoid entering into any conflicting agreements that would violate this fiduciary duty;
- To uphold and support the decisions made by the Board of Directors of the State Association as expressed by the will of the majority; and
- To use my best efforts to attend and participate in meetings and events during the KAR Winter Advocacy Conference held in February and the KAR Annual Conference held in the fall.
- To attend the required Director orientation prior to the first Board of Directors meeting.
- To use my best efforts to attend every meeting of the Board of Directors of the State Association. I understand that if I fail to attend at least two (2) of the regularly scheduled meetings of the Board of Directors during my term, I will be deemed to have resigned from the office of Director of the State Association as of the date of the second absence.

By my signature below, I acknowledge that I am ready, willing and able to accept the requirements and responsibilities to serve as an Elected Director of the Kansas Association of REALTORS®.

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APPLICANT SIGNATURE

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APPLICANT PRINTED NAME

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DATE