



APPLICATION FOR KAR FIRST VICE PRESIDENT/TREASURER

PART A. SUMMARY AND RATIONALE FOR APPLICATION AND SCREENING PROCESS

The Kansas Association of REALTORS® (KAR) is one of the largest and most prominent trade associations in the state. Serving as one of its elected officers is a privilege and the KAR Board of Directors has established qualifications for candidates seeking the position of KAR First Vice President/Treasurer.

Under Article IV, Section 1 of the KAR Bylaws, any member seeking to become a candidate for the office of First Vice President/Treasurer must file an application for candidacy with the Credentials Committee at least 60 days prior to the Annual Conference Meeting of the year which precedes the year in which the election will take place. The Credentials Committee shall evaluate each completed application and determine whether each interested candidate meets the qualifications established by the KAR Board of Directors.

Each potential candidate must return the completed application to Karen Gehle, KAR Chief Executive Officer, by email at ceo@kansasrealtor.com or by mail to the following address:

Karen Gehle
Chief Executive Officer
Kansas Association of REALTORS®
3644 SW Burlingame Rd.
Topeka, KS 66611

PART B. APPLICATION AND AUTHORIZATION FORM TO OBTAIN CREDIT AND CRIMINAL BACKGROUND CHECK REPORTS

This application must be completed in its entirety and signed by the potential candidate. The application must include the potential candidate's signed authorization form to obtain credit and criminal background reports for use in connection with the election process. All submissions for investigation and audits are mandatory for all candidates.

Candidates are required to provide KAR with permission to obtain a credit report and a criminal background report to be reviewed by KAR's Chief Executive Officer (CEO). The information obtained in these reports will be held in strict confidence by the KAR CEO and the members of the Credentials Committee and will only be used to determine if the potential candidate meets the desired qualifications for the office.

The purpose of the credit report is to confirm that the potential candidate has the capacity to accept the financial burdens of elected office. The purpose of the criminal background report is to ensure that any issues presented by such matters are known to KAR to avoid potential negative repercussions for the association and its members.

Any issues disclosed by the credit and criminal background reports will first be reported to the potential candidate who will be given ten business days to correct any inaccurate information in the reports or to provide mitigating information before a summary of the report is provided to the Credentials Committee. Upon its own initiative, the Credentials Committee may ask the potential candidate to attend an in-person interview to discuss these issues.

In addition to the qualifications for the office of First Vice President/Treasurer, each potential candidate must meet and maintain the following eligibility criteria: (1) no personal bankruptcy filing within the last seven years; (2) no personal foreclosures within the last seven years; and (3) no current delinquent tax filings or payments.

PART C. APPLICANT'S PERSONAL INFORMATION

APPLICANT NAME

APPLICANT NRDS IDENTIFICATION NUMBER

APPLICANT'S MOBILE PHONE NUMBER

APPLICANT'S PREFERRED EMAIL ADDRESS

APPLICANT'S PERSONAL MAILING ADDRESS:

PART D. APPLICANT'S BUSINESS AND LICENSURE INFORMATION

APPLICANT'S REAL ESTATE COMPANY NAME

APPLICANT'S POSITION TITLE IN THE COMPANY

BEGINNING DATE WITH CURRENT COMPANY

NAME OF COMPANY'S SUPERVISING BROKER

APPLICANT'S KS REAL ESTATE LICENSE NUMBER

DATE OF REAL ESTATE LICENSE ISSUANCE

PART E. APPLICANT'S ASSOCIATION ACTIVITIES AND INVOLVEMENT

As part of the qualifications for the office of First Vice President/Treasurer, each applicant must have served at least one term as a Director on the KAR Board of Directors and demonstrate substantial support for the REALTORS® PAC (RPAC) with an investment of at least \$500 per year for the past two years or a major investor of \$1,000 at the time of application.

Director on the KAR Board of Directors _____ (Indicate years served as KAR Director)

Demonstrated substantial support for the REALTORS® PAC (RPAC) _____

(Indicate years and amounts invested with RPAC)

Each applicant must demonstrate past service to the association with a minimum of five of the following capacities:

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|--|------------------------------|-----------------------------|
| 1. Member of the KAR Budget and Finance Committee? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Member of the KAR Executive Committee? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Member of the KAR Vision Team; KAR Strat2020; VT23 Strategic Thinking Team? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Chair or Vice Chair of any KAR committee, Task Force, Forum or other Volunteer Group? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Director on the NAR Board of Directors? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Chair or Vice Chair of any NAR Committee or volunteer group? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

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|--|------------------------------|-----------------------------|
| 7. Appointed and served at least one year on any NAR Committee? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. President or Officer of a Local Board or Association? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 9. Officer of a national affiliated organization (CCIM, CRS, IREM, RLI, etc.)? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 10. Graduate of the KAR Right Track Leadership Program? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

If you answered "YES" to any of the questions above, please provide a brief description (such as the name and organization of the committee) and the approximate years of service for each item in the space below:

PART F. ENDORSEMENT BY MEMBER BOARD OR ASSOCIATION

As part of the qualifications for the office of First Vice President/Treasurer, each applicant must be endorsed for the position by at least one KAR Member Board or Association. Please provide the name of the endorsing Member Board or Association below and attach a copy of the endorsement letter to this application.

NAME OF ENDORSING MEMBER BOARD/ASSOCIATION

NAME OF APPLICANT'S PRIMARY BOARD/ASSOCIATION

PART G. QUESTIONS ON CRIMINAL, FINANCIAL, LEGAL AND LICENSURE HISTORY

As part of the qualifications for the office of First Vice President/Treasurer, each applicant must demonstrate an ability to advance the agenda of the association and a capacity to represent the members' best interests and avoid personal conflicts that would reduce the ability of the candidate to serve the members' interests. Please answer the following questions regarding your criminal, financial, legal and licensure history:

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|--|------------------------------|-----------------------------|
| 1. Have you had a personal bankruptcy within the last seven years? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 2. Has a foreclosure been filed against any property owned by you within the last seven years? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 3. Are you currently delinquent on the filing or payment of any local, state or federal taxes? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 4. Are you the subject of any pending civil litigation or civil judgments? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 5. Has your real estate license ever been suspended or revoked for disciplinary reasons? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 6. Have you ever been disciplined for a violation of the REALTOR® Code of Ethics? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 7. Have you ever been convicted of any felony offense? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |
| 8. Do you have any outstanding warrants or anticipate any warrants for your arrest? | <input type="checkbox"/> YES | <input type="checkbox"/> NO |

If you answered "YES" to any of the questions above, please provide a detailed explanation and date describing each incident in the space below:

AUTHORIZATION FOR RELEASE OF CREDIT AND CRIMINAL BACKGROUND CHECK REPORTS

I hereby authorize the Kansas Association of REALTORS® (KAR) to obtain copies of credit and criminal background check reports pertaining to me from the appropriate reporting agency. In granting this authorization, I acknowledge that I have been informed of KAR's purpose in obtaining the reports and consent to such use. I authorize the disclosure of the credit report and criminal background investigation to KAR's CEO. I authorize disclosure of the evaluation reports prepared by the KAR CEO based upon the credit and criminal background reports to the Credentials Committee. I understand that issues arising from the reports that are deemed significant by the KAR CEO will be reported to the Credentials Committee.

APPLICANT'S LEGAL FIRST NAME

APPLICANT'S LEGAL MIDDLE NAME

APPLICANT'S LEGAL LAST NAME

APPLICANT'S MAIDEN NAME (IF ANY)

APPLICANT'S CURRENT COUNTY OF RESIDENCE

APPLICANT'S SOCIAL SECURITY NUMBER

APPLICANT'S DATE OF BIRTH

APPLICANT'S SIGNATURE

DATE OF SIGNATURE