

KANSAS ASSOCIATION OF REALTORS®
STATEMENT OF ORGANIZATION AND PROCEDURE
AWARDS TASK FORCE

COMPOSITION:

The Task Force shall consist of 13 members including the chair. The KAR President shall appoint the task force which shall consist of three (3) past recipients of the Distinguished Service Award; three (3) past recipients of the REALTOR®-of-the-Year award; three (3) past recipients of the Salesperson-of-the-Year award plus four (4) additional at-large members including the current President of the Association, who shall serve as chair. The chair shall not vote, except to break a tie.

PURPOSE:

1. The Task Force is charged with the responsibility of annually selecting one recipient for the REALTOR®-of-the-Year Award; and one recipient for the Salesperson-of-the-Year Award.
2. The Task Force is charged with considering nominations for the Archie Award and the Distinguished Service Award. When exemplary candidates are presented, the Task Force may select one recipient for each award.

MEETINGS:

1. The Task Force shall meet at the scheduled time and date set by the Chair which shall be during the KAR Mid-Year Meetings.
2. A quorum to act shall be eight (8)-voting members plus the Chair.
3. In the event the President is unable to attend the meeting as Chair, he/she shall appoint a member of the task force as Acting Chair. The Acting Chair shall vote only to break a tie.
4. Nominations for awards will be sought from Boards and individuals. Zone Vice Presidents will be asked to solicit and make nominations from their areas in order to obtain a diversified list of nominations.
5. Candidates may be told they are being nominated, and asked for assistance filling out background information on themselves. The names of all candidates will not be announced publicly.
6. The Awards Task Force will receive the names and nomination forms for candidates prior to their meeting at the KAR Mid Year Meetings. The Awards Task Force members may make nominations from the floor of the Task Force meeting, if all nomination forms have been completed in advance of the meeting.
7. Nominations for awards will be considered only one year. If a Board or Individual would like the nominee considered in subsequent years, a nomination form must be completed again and resubmitted.
8. The Awards Task Force annually will make a recommendation to the KAR Executive Committee concerning the KAR nomination for the NATIONAL ASSOCIATION OF REALTORS® Distinguished Service Award.