



## APPLICATION FOR RENEWAL AS A MEMBER COUNCIL AFFILIATED WITH A MEMBER BOARD

**NAME OF MEMBER COUNCIL:** \_\_\_\_\_

**POINT OF CONTACT FOR MEMBER COUNCIL:** \_\_\_\_\_

**PHONE NUMBER OF MEMBER COUNCIL:** \_\_\_\_\_

**EMAIL ADDRESS OF MEMBER COUNCIL:** \_\_\_\_\_

**DUE DATE FOR RENEWAL APPLICATION:** \_\_\_\_\_

**1. DUTIES AND RESPONSIBILITIES OF MEMBER COUNCIL:** In return for recognition as a Member Council by the Kansas Association of REALTORS®, the Member Council agrees to perform the following responsibilities:

- Hold at least one meeting annually of the Member Council to elect the Member Council’s representative on the Board of Directors of the Kansas Association of REALTORS®;
- Communicate and provide information on the value and benefits of investing in the REALTORS® Political Action Committee (RPAC) to REALTORS® affiliated with the Member Council;
- Solicit participation in REALTOR® Calls for Action delivered through the REALTOR® Action Center and Calls for Action on Kansas REALTOR® issues to REALTORS® affiliated with the Member Council;
- Demonstrate advocacy engagement on local governmental issues within the geographic area of the Member Council; and
- Demonstrate meaningful engagement and outreach to consumers.

**2. WITHIN THE PAST 12 MONTHS, PLEASE DESCRIBE HOW THE MEMBER COUNCIL PROVIDED INFORMATION ON THE VALUE AND BENEFITS OF INVESTING IN THE REALTORS® POLITICAL ACTION COMMITTEE (RPAC) TO REALTORS® AFFILIATED WITH THE MEMBER COUNCIL (ATTACH DOCUMENTATION OF THE ACTIVITY):**

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**3. WITHIN THE PAST 12 MONTHS, PLEASE DESCRIBE HOW THE MEMBER COUNCIL SOLICITED REALTORS® AFFILIATED WITH THE MEMBER COUNCIL TO PARTICIPATE IN REALTOR® CALLS FOR ACTION DELIVERED THROUGH THE REALTOR® ACTION CENTER AND CALLS FOR ACTION ON KANSAS REALTOR® ISSUES (ATTACH DOCUMENTATION OF THE ACTIVITY):**

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**4. WITHIN THE PAST 12 MONTHS, PLEASE DESCRIBE HOW THE MEMBER COUNCIL DEMONSTRATED ADVOCACY ENGAGEMENT ON LOCAL GOVERNMENTAL ISSUES WITHIN THE GEOGRAPHIC AREA OF THE MEMBER COUNCIL (ATTACH DOCUMENTATION OF THE ACTIVITY):**

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**5. WITHIN THE PAST 12 MONTHS, PLEASE DESCRIBE HOW THE MEMBER COUNCIL DEMONSTRATED MEANINGFUL ENGAGEMENT AND OUTREACH TO CONSUMERS WITHIN THE GEOGRAPHIC AREA OF THE MEMBER COUNCIL (ATTACH DOCUMENTATION OF THE ACTIVITY):**

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**6. AGREEMENT AND ACKNOWLEDGEMENT:** The undersigned representative of the Member Council agrees and acknowledges that the Executive Committee and the Board of Directors of the Kansas Association of REALTORS® shall have the final authority as to whether the Member Council’s application for renewal will be approved.

\_\_\_\_\_  
**PRINTED NAME OF COUNCIL’S REPRESENTATIVE**

\_\_\_\_\_  
**SIGNATURE OF MEMBER COUNCIL’S REPRESENTATIVE**

\_\_\_\_\_  
**DATE OF RENEWAL APPLICATION**

**FOR KAR INTERNAL USE ONLY**

RECEIPT OF RENEWAL APPLICATION:

Completed renewal application received by \_\_\_\_\_ (insert staff member name) on \_\_\_\_\_ (insert date).

STAFF CONSIDERATION OF RENEWAL APPLICATION:

Following an initial review, \_\_\_\_\_ (insert staff member name) has determined that the renewal application is \_\_\_ complete \_\_\_ incomplete (check the appropriate blank).

If the application is incomplete, the application was returned on \_\_\_\_\_ (insert date) and the following additional information was requested:

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EXECUTIVE COMMITTEE’S CONSIDERATION OF RENEWAL APPLICATION:

Following staff approval, the renewal application was forwarded to the KAR Executive Committee for consideration on the following date: \_\_\_\_\_. Following this review, the KAR Executive Committee \_\_\_ approved \_\_\_ disapproved (check the appropriate blank) the renewal application.

NOTICE TO POINT OF CONTACT FOR MEMBER COUNCIL:

The point of contact for the Member Council was notified of the KAR Executive Committee’s decision to approve or disapprove the renewal application on the following date: \_\_\_\_\_.

IF NECESSARY, BOARD OF DIRECTORS’ CONSIDERATION OF RENEWAL APPLICATION:

If the KAR Executive Committee recommends the revocation of the Member’s Council recognition by the state association, the state association staff shall provide notice and a rationale for the recommendation to revoke the recognition to the point of contact for the Member Council and the affiliated Member Board. Following this notice, the recommendation for revocation shall be forwarded for consideration by the KAR Board of Directors at the next regularly scheduled meeting. At this meeting, the KAR Board of Directors decided to \_\_\_ revoke \_\_\_ continue the Member Council’s recognition with the state association.

DEADLINE FOR SUBMISSION OF NEXT ANNUAL REPORT:

If the renewal application was approved, the point of contact for the Member Council was notified that the deadline for the submission of the next annual report to the state association shall be the following date: \_\_\_\_\_.