FREE, In-Person Form Simplicity Training at Kansas AOR

Form Simplicity is a trusted digital real estate transaction management system that is easy to learn, easy to use, and includes powerful features.

- Work faster with fewer keystrokes
- Improve brokerage efficiencies
- Mitigate risk

- Get organized with paperless filing
- Send paperless contracts to clients
- Save time with digital signatures.

Tuesday, June 27, 2023

Get Started with Form Simplicity – 9:00 AM to 11:00 AM

Explore the basics of Form Simplicity, including preferences, contact management, file organization, clause editing, form packages, and utilizing the Blank Forms Library. Enhance your real estate workflows with this comprehensive class. *Prerequisite: Basic computer skills*

Optimize Your Workflow with Form Simplicity – 11:30 AM to 1:30 PM

Enhance your Form Simplicity experience with time-saving tips and techniques. Learn how to efficiently create transactions from forms packages, import property data, insert clauses, manage tasks, utilize e-signature functionality, and effectively archive completed transactions. Boost your productivity with this class. *Pre-requisite: The Foundations of Form Simplicity*

Brokers: Reduce Risk & Remain Compliant with Form Simplicity – 2:30 PM to 4:30 PM

Minimize risk with a streamlined digital review process for agents. Customize reviews to ensure accurate documentation and processing. Designate brokers in different offices, set permission levels, and create brokerage-wide packages and clauses. *This session is exclusive to Brokers and Office Managers or Administrative Assistants with Broker Authority*

Register Today!

COST: Free

RSVP: Send email to kazc@formsimplicity.com
Kaz Cisowski, Form Simplicity Trainer

LOCATION: Kansas Association of REALTORS
3644 SW Burlingame Rd. Topeka, KS 66611

Instructor: Kaz Cisowski
Form Simplicity Trainer

Login at https://kansasrealtors.formsimplicity.com

Form Simplicity access is available for purchase at a small annual fee.